

# **DMS Import**







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# 1. General

In this document, we will explain the fields available in the DMS Import module.

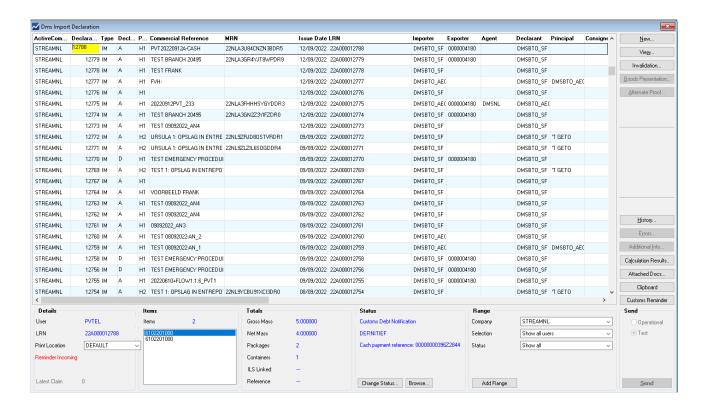
We based the description of the fields on the functionalities of the system and the requirements of the Dutch Customs Authorities.

You may not have all the rights or modules described here. Please contact our Customer Service in case of any questions.

For generalization purposes, all manuals are in English. The language of the menus and buttons may differ from this basic language, based on user settings.

To consult this document, it is possible to press F1 on the overview screen of DMS Import.

By clicking on the menu **DeclarationSystems** > **DMS** and then '**Import**' the screen below appears:





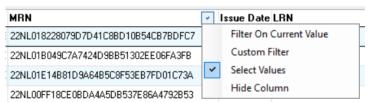




# 1.1. Overview of the columns and fields

On the overview screen, some fields of the declaration are shown. These fields are considered the main fields, which the user will use to search and identify the DMS import documents. Each line represents one DMS declaration.

The user can search on each column by typing, by using the fast keys for search purposes or by using the filtering options by clicking the little arrow on the header of a column. All of this explained in manual 62 (Basics Summary).

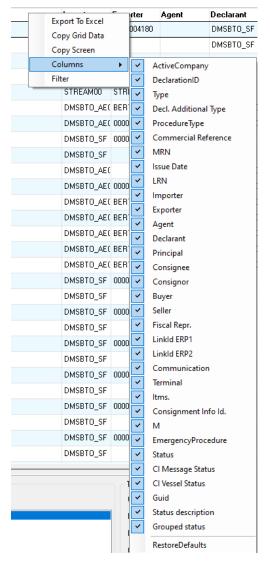


You can consult the availability of the fast keys in the active screen in the second column of the menus **Edit** and **Options**.

The visibility of the columns and fields is configurable; more or less fields can be shown on the screen according to configuration. To configure the overview screen, right click on the table header > Columns and check/uncheck the columns you want to activate/deactivate.

It is also possible to change the sequence of the columns by simply sliding them into the desired position.

Deleting the modifications and returning to the original setup of the columns can be done through the menu **Options** > **Form State Clear**.









Please find below the possible columns in the overview, with a brief description.

For more information about the fields, see 3 Filling in the fields of the declaration

Column	Explanation
ActiveCompany	Active company
DeclarationID	Sequence number given automatically by the system
Туре	Type of declaration (IM or CO)
Decl. Additional Type	A letter indicating whether it is a standard (A), incomplete (B), pre-lodge (D), complementing declaration (X),
ProcedureType	Procedure Type (H1, H2, H3, H4, H5, H6, I1, I2)
Commercial Reference	Own internal reference
MRN	MRN number
Issue Date	Issue/validation date
LRN	Local Reference Number
Importer	Importer
Exporter	Exporter
Agent	Agent
Declarant	Declarant
Principal	Principal
Consignee	Consignee
Consignor	Consignor
Buyer	Buyer
Seller	Seller
Fiscal Repr.	Fiscal Representative
Linkld ERP1	Linkld ERP1
Linkld ERP2	Linkld ERP2
Communication	For example Portbase
Terminal	Which terminal is used
Itms.	Number of Items
Consignment Info Id.	If the declaration is linked to Consignment info, the Consignment info ID is in this column
М	Sending mode T=Test, O=Operational
EmergencyProcedure	Declaration made with Emergency procedure (or not)





00 32 3 825 77 74



Status	State of operation of the declaration. This field consist of 2 parts, the message status and the transmission status.
CI Message Status	If the declaration is linked to Consignment info, the Consignment info Message Status is in this column
CI Vessel Status	If the declaration is linked to Consignment info, the Consignment info Vessel Status is in this column
Guid	Internal ID of the record in the declaration table of Customs Streamliner
Status description	A description in words of the status of the declaration
Grouped status	General Status of the declaration







# 1.2. Overview of the push buttons

Please find below an overview of the push buttons on the right side of the screen, with a brief description:

- New: Creation of a new declaration
- View/Edit: View or modify a declaration (depends on the status of the declaration)
- Invalidation: With this button, you can send an Invalidation request (IE414). The button is available when the accepted declaration has a status different from DMSEOG, DMSINV of DMSNOR.
- Goods presentation: With this button you can send the Presentation notification (IE432). This button is available on declaration types IM D or F after it has been registered.
- Alternative Proof: Only used for export to provide alternative proof of export of the goods.
- Amendment Disagreement: Once you receive an amendment request from Customs, you can refuse to amend the declaration and communicate to Customs the reasons behind your disagreement with the control results.
- Amendment Correction: You can use this button to send a correction or an amendment of the declaration.
  - A Correction allows you to correct a declaration which is not yet accepted by Customs.
  - You can send an Amendment either after Customs invites you to amend the declaration following a control or when you spontaneously decide to amend an accepted declaration.
- Right To Be Heard: Not applicable in DMS.
- Printout Pdf: The Single administrative document (SAD) does not exist anymore. Therefore, there is no official paper print of the declaration. Stream Software created its own layout to allow you to make a pdf of the declaration.
- Printout Emergency Pdf: You can use this button to make an
  emergency print of the declaration. You should agree first to the conditions so that
  you only use this option when there is an official emergency procedure. After making
  this print you can no longer change the declaration, because the print is the final
  version as you present it to Customs.
- History: History of all actions made on a declaration.
- Errors: Displays the error when the declaration is in the status DMSREJ.
- Additional info: Extra information received from customs.
- Calculation Results: information about the duties, received when declaration has received a DMSTAX message.
- Attached docs: electronic archive of the declaration. See full explanation in item





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- Attached Docs.
- Clipboard: Pushing the button will copy the most important information of the
  declaration parked on with the cursor to the clipboard, so that you can Paste it into an
  email, for example. It is a very helpful tool to Paste the exact reference to the
  declaration you have a question about in your communication with Customs and with
  Stream Software Customer Service.

Example: Active Company: STREAMNL (V.474.0.0-4890+003)

Declaration Id: DMS -12628

Declaration Guid: DMS -02728F71004341A99BC308DA7D22732B

Submitter: NL100000599.00 Local Reference Nr: 22A000012628 First Submission: 2022/08/13 13:54:04.345

Customs Main Reference Nr: 22NL8WUACLVYV2TDR7

Trader Reference: 20220808PVT\_9

Current status of declaration id 12628 (Guid: 02728F71004341A99BC308DA7D22732B): DMSREJ OK (Communication Rejected Declaration | Document is correct ingelezen/verstuurd/ontvangen.)

 Customs Reminder: The button opens an overview of all declarations that have received a request for information (DMSRFI) from Customs.



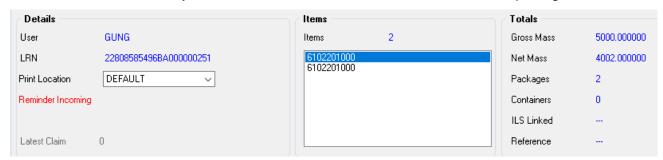






#### 1.3. Details

The Details screen allows you to see some details of the declaration without opening it.



- User: user who made the declaration.
- LRN: Local Reference Number of the declaration.
- **Print Location:** configured printer or printer group.
- Reminder incoming: warning in red 'reminder incoming' in case customs have sent a reminder message.
- Latest Claim: in case there is a Claim for this declaration in the Claims module.
- Items: number of items.
- all commodity codes in the declaration.
- Gross Mass: total gross mass of all items.
- Net Mass: total net mass of all items.
- Packages: total number of packages of all items.
- Containers: amount of containers, if used.
- ILS linked + Ref: displays the linking between Customs Streamliner DMS and ILS Streamliner.

# 1.4. Range and Status

**Range** gives the possibility to change the selection of the declarations shown in the overview screen. It is possible to range on the following fields:

Company

Selection (user)

Status



**Note**: When 'Show All Companies' is selected; it is NOT possible to edit or create a declaration. This because some defaults are loaded from the company settings. So, when this occurs, please select the company that you are currently working in. You can set your preferred selection on the usersettings.







**Additional Range:** It is possible to add specific additional ranges to show specific documents on the overview. In order to create these ranges, SQL knowledge is required and the user needs a specific right.

**Status:** shows the description of the message status of the current declaration.

# Customs Debt Notification DEFINITIEF Cash payment reference: 00000000396Z2945

The status consists of 2 parts: message status and transmission status.

# Message status:

Status	Description
AMDREJ	Amendment rejected
CONTRL	Technical Error
CREATE	Creation Declaration
CREREJ	Control findings resolution Export Rejected
CRIREJ	Control findings resolution Import Rejected
DEC_AMD	Declaration Amendment
DEC_DAT	Declaration Information
DEC_GPR	Goods presentation notification sent
DEC_INV	Declaration Invalidation sent
DMSACC	Acceptance of Customs declaration
DMSAMD	Declaration Changes by customs
DMSCLE	Clearance Notification
DMSCPI	Insufficient deferred payment
DMSCPR	Insufficient payment reminder(s)
DMSCRI	Control findings resolution Import
DMSCTL	Control Notification
DMSDOC	Reminder for providing requested documents
DMSEXT	Handle Externally
DMSINV	Declaration Invalidated





Status	Description
DMSNOR	No Release
DMSRCV	Communication Received Declaration
DMSREG	Registration Notification
DMSREJ	Communication Rejected Declaration
DMSRFI	Request for information
DMSROG	Release Of Goods Notification
DMSTAX	Customs Debt Notification
EMG_PRT	Emergency Procedure Print
GPRREJ	Goods presentation rejected

#### Transmission status:

- Batchproc: declaration is ready to be translated by the server module.
- RTS: declaration is ready to send.
- OK: declaration is sent.
- **Douane:** Customs confirmed the receipt of the message.
- **ERR:** there is a problem with the communication.

#### 1.5. Send

Below, on the right side, there is the **Send** button and the option to send **Operational** and **Test**.

Pushing the 'send' button while operational is active, will send the declaration to the live system of customs.

If a declaration is sent to the 'test' system of customs, there will be no action by customs. The test system is always active besides the operational system and is intended for tests by the users.

#### 1.6. Shift + F1

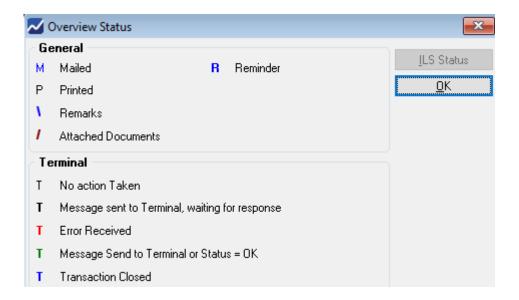
Depending on a taken action on the document, a letter or sign can appear behind the status of the message. The meaning of the colors can be consulted by pressing **Shift+F1**.











#### General

- **Mailed**: Indicates a mail has been sent containing the document, using the Auto Email Release-module or after mailing an attachment.
- **Printed**: indicates the document has been printed either automatically or manually.
- Remarks: by using F12 a remark can be added to a declaration.
- Attached Documents: indicates that documents were attached manually by a user.
- Reminder: a reminder message has been received.

#### **Terminal**

In case the module for terminal transactions is active the status of the terminal message will be shown using the different Ts in the overview screen behind the status.

#### **Button 'ILS Status'**

Only active in case there is a link towards ILS for invoicing purposes. This will show a legend of possible statuses of the ILS dossier.

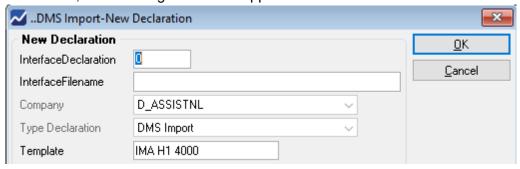






# 2. Creating a declaration

There are different ways to create a new declaration. By copying a declaration, using an interface (internal or external) and the most common is to press the button 'New'. Afterwards, the following screen will appear:



Normally, you will select a template and press OK. The screen also serves to make a declaration starting from an interface.

- InterfaceDeclaration: If structured interfaces are active select the declaration from the interface by F5.
- **InterfaceFilename:** If unstructured text interfaces are active select the declaration from the directory by **F5**.
- Company: active company.
- Type declaration: type of declaration to create.
- **Template:** Select the template to be used for this declaration by **F5**.

Pressing the **OK** button, the declaration screen will open.

Depending on the chosen template, the declaration is already pre-filled with data. Some fields may be blanked out (in grey), this is a setting on the template. Depending on the rights of the user, using **F9** can be used to override this setting.

For every field where a limited choice is valid, a selection table is present. This will be indicated by the '**ZOOM**' function on the bottom right of the window. Use **F5** to show the selection table.

**Note**: The blue text next to a field is the data behind the code which is filled in. Mostly this means there is a zoom-function available on this field, using a code.

# 3. Filling in the fields of the declaration

This part of the manual is an overview of all the fields of the declaration.

# 3.1. EUCDM – European Customs Data Model

DMS4 is no longer based on The Single Administrative Document, but on the <u>European</u> <u>Customs Data Model</u>. This means the rules of the European Customs Data model apply and need to be followed.





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Dutch Customs has written a clarifying note and indicated some national deviations:

Gevolgen-van-de-overgang-van-AGS-naar-DMS.pdf

**Codelists Dutch Customs** 

#### 3.2. Tab Declaration

It is important to indicate first which type of declaration you are going to make (Declaration Type + Procedure Type). Declaration Type is IM or CO (EU no longer applies).

# 3.2.1. Procedure Type

Depending on the **Procedure Type** you choose, some fields might be mandatory or not allowed (greyed out).

Please note that the **Procedure Type** you indicate on the header level and the Procedure on the Goods tab on the item level are connected. For example, if you indicate H2 at header level, you need to fill 71 on item level.

Prod	Procedure Type at header level Procedure on items				
H1	Declaration for release for free circulation and Special procedure — Specific use — Declaration for end-use	01, 07, 40, 42, 43, 44, 45, 46, 48, 61, 63, 68			
H2	Special procedure — Storage — Declaration for customs warehousing	71			
НЗ	Special procedure — Specific use — Declaration for temporary admission	53			
H4	Special procedure — processing — declaration for inward processing	51			
H5	Declaration for the introduction of goods in the context of trade with special fiscal territories	40, 42, 61, 63, 95, 96			
H6	Customs declaration in postal traffic for release for free circulation	01, 07, 40			
I1	Import simplified declaration	01, 07, 40, 42, 43, 44, 45, 46, 48, 51, 53, 61, 63, 68			
12	Presentation of goods to customs in case of entry in the declarant's records or in the context of customs declarations lodged prior to the presentation of the goods at import				

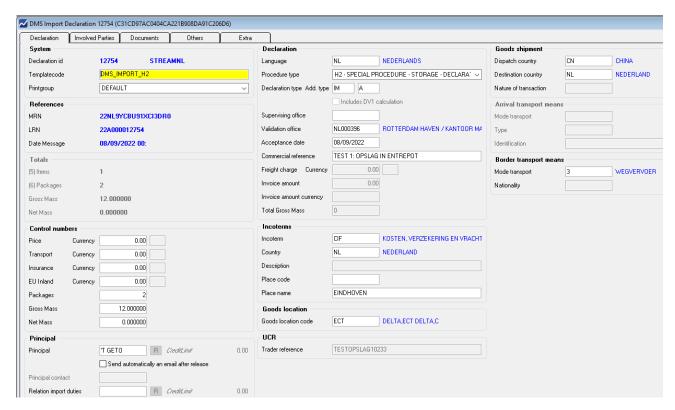




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# 3.2.2. System



- **Declaration id:** internal, sequential number of the declaration.
- **Templatecode:** name of the template used to create/copy the declaration.
- Printgroup: Print group in which default printers are defined for the specific user. In case no print groups are used the default print group will always be used.

#### 3.2.3. References



- MRN: Movement Reference Number of the declaration.
- LRN: Local Reference Number of the declaration.
- Date Message: creation date and time.

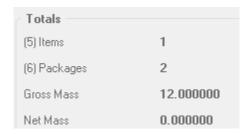






#### 3.2.4. Totals

These are the totals of all item lines.



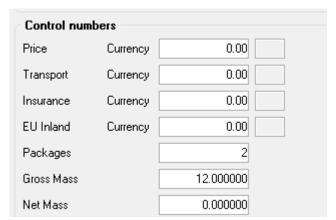
• Item: total items.

• Packages: total numbers of packages.

Gross Mass: total gross mass of all items.

Net Mass: total net mass of all items.

#### 3.2.5. Control Numbers



These fields are added for the comfort of the user and will not be sent to customs.

If these fields are filled in, they will be compared with the totals of the individual tariff lines. When there is a difference, the system will give a warning after closing the declaration and before submitting the declaration to Customs.

#### Currency

The currencies you fill here will be distributed to the lines after you answer **Yes** to the warning.





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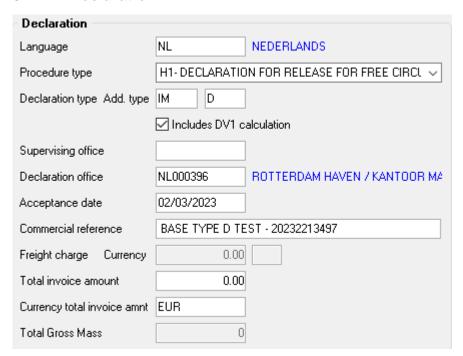
# 3.2.6. Principal

This is the customs principal or principal for ILS Streamliner (used for invoicing).



- Principal: fill in the code
- **Send automatically an email after release:** checking this box will automatically send an email release message to the principal contact.
- Principal contact: contact person who will receive the automatic email after release.

#### 3.2.7. Declaration



- Language: language of the declaration.
- **Procedure type:** select the involved procedure type. See also <u>Procedure Type.</u>
- Declaration type / Add. type: Select/fill in type of declaration.
   IM or CO / A (standard), B (incomplete), D (pre-lodge), X (complementing declaration),...
- Supervising office: select/fill in the supervising office This information shall only be used in case the declaration for temporary storage or the customs declaration to place the goods under a special procedure other than transit is lodged at a customs office different to the supervising customs office as indicated in the respective authorisation.
- Declaration office: select/fill in the declaration office (= aangiftepunt).







- Acceptance Date: will be filled in automatically as soon as the MRN is received.
- Commercial Reference: commercial reference free field.
- Freight charge / Currency: postal charges mandatory for H6 declarations.
- **Total Invoice amount:** it is possible but not mandatory to fill the total invoice amount here.
- Currency Total invoice amnt: fill in the currency of the invoice.
- Total Gross Mass: the weight of goods of the whole consignment including packaging. Not necessary if you fill the gross mass on item level.

#### 3.2.8. Incoterms



- Incoterm: delivery term.
- Country: location of the relationship.
- **Description:** optional field.
- Place code: optional field.
- Place name: location of the delivery term.

#### 3.2.9. Goods Location



Goods location code: location of the goods.

# 3.2.10. UCR



• **Unique Consignment Reference Number**: Unique reference for a specific flow of goods. Currently not generally used by Customs.







# 3.2.11. Goods Shipment

Goods shipment					
Dispatch country	CN	CHINA			
Destination country	NL	NEDERLAND			
Nature of transaction	11	TRANSACTIES, VERAND VAN EIGENA			

- **Dispatch country**: country from which the export takes place.
- **Destination country:** final destination of the goods.
- **Nature of transaction:** type of transaction in which the goods are delivered, for example 11, which means direct sale.

# 3.2.12. Inland arrival Transport Means

Inland arrival transport means				
Mode transport	3	WEGVERVOER		
Туре	30	KENTEKEN VAN HET WEGVOERTUIG		
Identification	1 KHD 456			

Refers to the mode of transport within the EU-border.

- Mode Transport: mode of transportation.
- Type: type op identification.
- Identification: identity of the vehicle.

# 3.2.13. Border Transport Means



Refers to the mode of transport when crossing the EU-border.

- Mode transport: mode of transportation
- Nationality: nationality of the vehicle

# 3.3. Tab involved parties

For all relations, fill in the code known in the **Relations** table, or just fill in the EORI-number. When selecting a relation, all other necessary fields will be filled automatically.







# 3.3.1. Representative (Agent)

This is the agent, 'de vertegenwoordiger' in the DMS declaration.

Representative (Agent)				
Code	DMSNL	R		
EORI nr.	NL100000599			
Name	STREAM SOFTW	ARE		
Status	2	DIRECTE VERTEGENWOORDIGING		
Contact				

- Code: relation code known in Streamliner.
- **EORI nr:** mandatory field, will be filled when a relation code has been selected.
- Name: will be filled automatically when a relation code has been selected.
- Status: 2 directe vertegenwoordiger, 3 indirecte vertegenwoordiger.

# Status representation

The code'1' (no representation) under status representation has been dropped.

The 'Status' element is only filled in if there is direct representation (code 2) and indirect representation (code 3). If code 3 is used, the EORI number is omitted because it is the same as that of the declarant.

Contact: you can fill the Agent Contact here, if necessary.







#### 3.3.2. Declarant

The party in whose name the declaration will be made.

Declarant	
Code	DMSBTO_AEO R
EORI nr.	NL100001774
Status	2 DIRECTE VERTEGENWOORDIGING
Name	DMS_BTO_AEO_NL-VERLEGGING
Street & nr.	AEO STRAAT 44
PostCode	5663BG
City	EINDHOVEN
Country	NL NEDERLAND
Contact	

# 3.3.3. Fiscal references (Tax parties) – Quick entry

This party is responsible for paying the vat. In case of fiscal representation, this is the representative.

If you want to use deferred payment of VAT, you must provide the VAT number with the role code FR7. You can only provide the number in case article 23 applies.



- Code: relation code of the party who will pay the VAT ('OB plichtige').
- **EORI nr.:** VAT number of the relation (should start with country code and end with e.g. B01).
- Role: use the Zoom function to enter the role.

This field is connected to the Fiscal References (Tax Parties) on the tab Others.



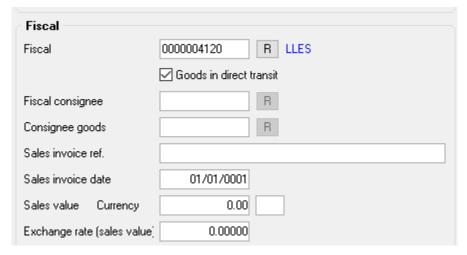


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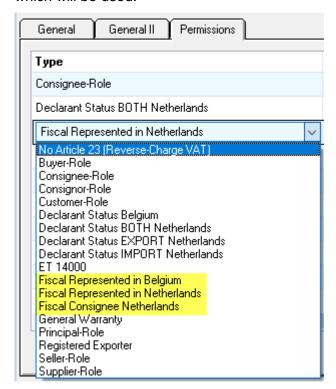
#### 3.3.4. Fiscal

Only used in case of fiscal representation, this party will fiscal represent another.



- Fiscal: code from relations in Customs Streamliner.
- Goods in direct transit: when ticked, a sales & purchase invoice will be made in the module fiscal representation.
- **Fiscal consignee:** the end consignee destination of the goods.
- Sales Value: sales value of the invoice to the fiscal consignee.
- Exchange rate: exchange rate.

**Note:** in case of fiscal representation, note that it is necessary to indicate this on the relations which will be used:







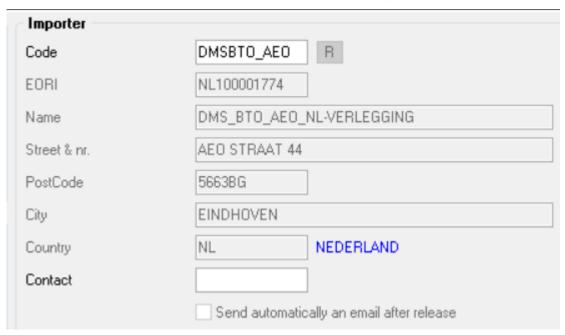
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# 3.3.5. Importer

In case of indirect representation, the **Importer** is the party in whose name the declaration will be made. Otherwise, the details of the declarant are repeated.



# 3.3.6. Buyer

Required if the **Buyer** is a party other than the **Importer** then it must be entered in the declaration for release for free circulation. If the **Customs Valuation Method** (on the tab **Valuation**) is 1 then the **Buyer** must be entered if known.



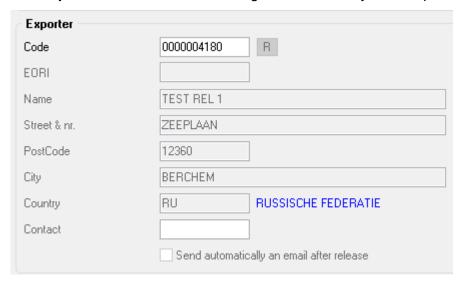






# 3.3.7. Exporter

The **Exporter** is the last seller of the goods before they were imported into the Union.



#### 3.3.8. Seller

Required if the **Seller** is a party other than the **Exporter**.



#### 3.3.9. Warehouse

Where the goods are being stored.









# 3.3.10. Person providing a guarantee

The party who will 'secure' the shipment, 'borgstelling'. Only filled in, if it's different from the **Declarant.** 

Person providing a guarantee			
Code	R		
EORI			

# 3.3.11. Person paying the customs duty

The party who pays the duties (only filled in if it's different from the **Declarant**).

Person paying the customs duty								
Code		R						
EORI								

# 3.3.12. Additional questions

These are the questions that used to be in the DV1.

Additional questions	
All questions below are common for whole declaration	
Party relationship: is there influence on price?	
Are there restrictions as to the disposal or use of the goods by the buyer in accordance with Article 70(3)(a) of the Code?	
$\hfill \square$ Sale or price is subject to some condition or consideration in accordance with Article 70(3)(b) of the Code	
The sale is subject to an arrangement under which part of the proceeds of any subsequent resale, disposal or use accrues directly or indirectly to the seller	

#### 3.4. Tab Documents

In DMS, Documents can be defined on the header level of the declaration.

These are general documents, applicable to the whole declaration.

Depending on the document code you enter, the system will complete the code list that code comes from.

Sequ	uence Document o	ode Code list	Document description	Reference	Valid date	Previous doc. line nr	Submitter	Authorisation Holder EORI
1	C506	Authorisation	VERGUNNING VOOR UITSTEL VAN BETALING	NLDPONL000707-2021-D-HML10154	01/01/0001	0		

# 3.5. Tab Others

# 3.5.1. Additional information

Additional information							
>>	Sequence	Statement code	Description	Reference			





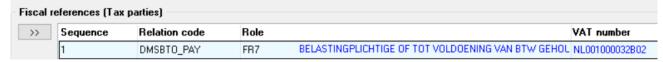


#### 3.5.2. Guarantee

Guarantee										
>>	Sequence Header	Security Details	Sequence	Document Reference	Amount	Currency	Access code	Reference Identification	Office	

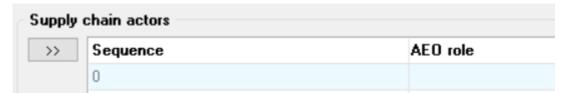
# 3.5.3. Fiscal references (Tax parties)

The table will be filled in by the details provided in the tab **Fiscal References (Tax parties) – Quick entry** (3.3.3). This is to indicate the Art. 23.



# 3.5.4. Supply chain actors

Additional supply chain actors can be listed here to show that the entire supply chain was covered by the economic operators with AEO status. In this data class, persons not listed as individual persons in the declaration can be included with a role code. This data allows Customs to better facilitate AEO authorisation holders.



# 3.6. Tab Extra

This tab is useful only if one of the following modules is active:

- Automatic invoicing and automatic tariffs (link with ILS).
- Tul and/or E-Balie modules (E-Balie only for export).
- Customs warehouse modules.
- Interface modules.
- Consignment info.
- Automatic sending of declarations.

If none of the above is active, you can disable this tab on the user settings.





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#### **Buttons Items**



In the declaration, there are 8 other buttons on the right.

Items: to access to the individual item lines

These buttons give the possibility to add data on ALL item-lines at once.

- Add containers
- Add Item documents
- Add Packaging

#### **VarFields**

Variable Fields can be used to add information to the declaration for other purposes than sending them to Customs.

# Consolidate

Consolidate can be used to combine several lines with the same commodity code together in 1 commodity code line. This action might not be possible if there is for example a different country of origin



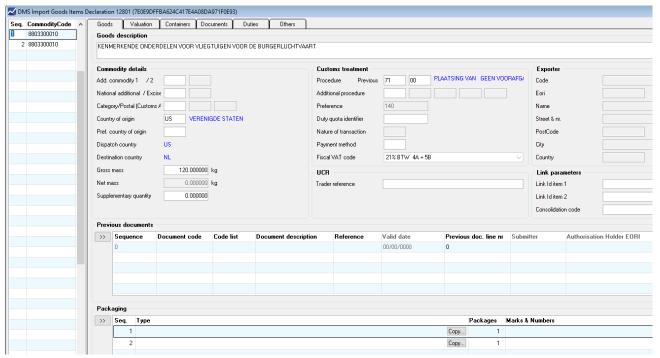


00 32 3 825 77 74



# 4. Item lines

# 4.1. Tab Goods



Seq./CommodityCode

This is the detail tariff line screen.

Some functions were also added for the comfort of the user.

- Seq.: Sequence number given automatically by the system.
- Commodity: Fill in the commodity code.

**Note:** When using F5 on the sequence line, the goods line of the linked dossier will be shown.





00 32 3 825 77 74



# 4.1.1. Goods Description

Goods description
audus descripcion
KENMERKENDE ONDERDELEN VOOR VLIEGTUIGEN VOOR DE BURGERLUCHTVAART

# 4.1.2. Commodity Details

Commodity details			
Add. commodity 1 / 2			
National additional / Excise			
CUS code			
Type of goods			
Country of origin	TH	THAILAN	D
Pref. country of origin			
Dispatch country	CN		
Destination country	NL		
Gross mass		10.000000	kg
Net mass		9.000000	kg
Supplementary quantity		1.000000	

- Add. Commodity 1 / 2: Fill in the additional code if required.
- National Additional / Excise: Can be left empty if not applicable.
- CUS Code: Specific code needed for chemicals.
- Type of Goods: Only applicable on H6 declarations.
- Country of Origin: Fill in the applicable country of origin.

This information is required where no preferential treatment is applied or the country of non-preferential origin is different to the country of preferential origin.

 Pref. country of origin: This field is new. Explanation in de EU Customs Data Model:

This information is required where a preferential treatment is applied.

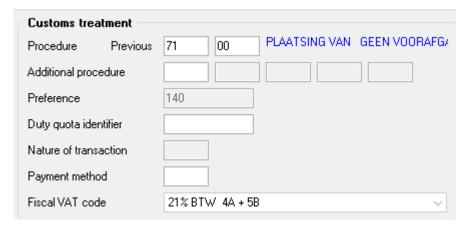
- Gross Mass: Fill in the gross weight.
- Net Mass: Fill in the net weight.
- **Supplementary quantity:** Fill in the amount if supplementary units are required for the commodity code.







#### 4.1.3. Customs Treatment



• Procedure/Previous procedure: fill in the procedure and previous procedure.

This field relates to the Procedure field on the header of the declaration.

Some types are new, they are in **bold**.

Code	Legal description
01	Release for free circulation of goods simultaneously redispatched in the context of trade between parts of the customs territory of the Union in which the provisions of Directive 2006/112/EC or Directive 2008/118/EC are applicable and parts of that territory in which these provisions do not apply, or in the context of trade between the parts of that territory where these provisions do not apply
40	Simultaneous release for free circulation and home use of goods. Entry for home use of goods in the context of trade between the Union and the countries with which it has formed a customs union. Entry for home use of goods in the context of trade referred to in Article 1(3) of the Code.
43	Simultaneous release for free circulation and home use of goods subject to specific measures connected with the collection of an amount during the transitional period following the accession of new Member States.
44	End-use
	Release for free circulation and home use under a duty exemption or at a reduced rate of duty on account of their specific use.
45	Release of goods for free circulation and partial entry for home use for either VAT or excise duties and their placing in a warehouse other than customs warehouses.
46	Import of processed products obtained from equivalent goods under the outward-processing procedure before exportation of goods they are replacing.
48	Entry for home use with simultaneous release for free circulation of replacement products under outward processing prior to the export of the defective goods.
51	Placing goods under inward processing procedure
53	Placing of goods under temporary admission.







61	Re-importation with simultaneous release for free circulation and home use of good
68	Re-importation with partial entry for home use and simultaneous release for free circulation and placing of goods under warehousing other than customs warehousing procedure.
71	Placing of goods under the customs warehousing procedure
76	Placing of Union goods under the customs warehousing procedure in accordance with Article 237(2) of the Code.
96	Placing of Union Goods under a warehousing procedure other than a customs warehousing procedure where either VAT or, when applicable, excise duties have been paid and the payment of the other tax is suspended.

- Additional Procedure: fill in the special procedure if applicable, for example E01 'toepassing forfaitaire invoerwaarde', (= Verbijzondering van de regeling).
- Preference: fill in the preference code for example, 300 for use of EUR.1.
- **Duty Quota identifier:** fill the order number of the quota if applicable (09xxxx).
- Nature of transaction: this field can be filled either on the header or on item level.
- Payment Method: fill in only with code A cash payment if applicable.
- Fiscal VAT code: fill in the fiscal VAT code if fiscal presentation is used.

#### 4.1.4. Previous documents

Previ	Previous documents									
>>	Sequence	Document code	Code list	Document description	Reference	Valid date	Previous doc. line nr	Submitter	Authorisation Holder EORI	
	1	N821	Previous document	DOCUMENT T1	22BEH700001K3KGWR0	00/00/0000	1			

The previous document can be added on each item. The **Code list** will be filled with **Previous document**.

You can fill it here on the tab **Goods**, section **Previous documents**, or on the tab **Documents**. In any case it will be shown in both places.

# 4.1.5. Packaging



**Type packaging:** Fill in the kind of package. **Packages:** Fill in the number of packages.

Mark & numbers: Marks and numbers.

Information about the packaging can be added on each item.

The **Copy** button allows you to select which previously filled in line you want to copy.



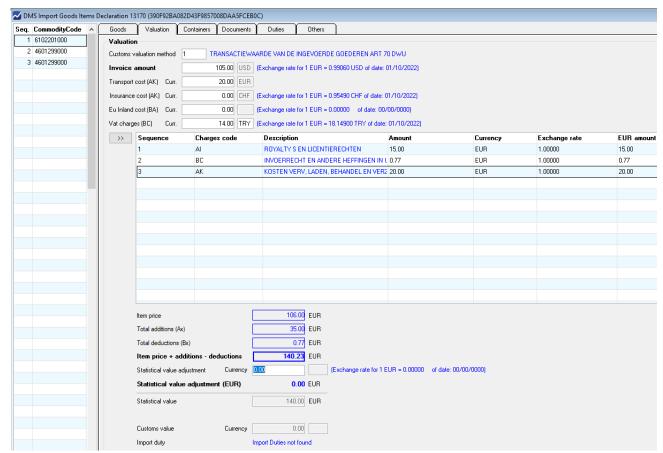




#### 4.2. Tab Valuation

**Note:** Please note that a DV1 no longer applies.

**Note:** This tab cannot be filled on an H2 declaration (placement of goods under the customs warehousing procedure) according to customs requirements.



**Customs Valuation Method:** Please fill in which method is used to calculate the customs value. Most common method is 1: based on the value of the imported goods.

**Invoice amount:** Please fill in the invoice amount for this item line and the currency. It is possible to fill the currency for all the lines from the header **Declaration** tab, section **Control Numbers**, **Price Currency** and distribute it to all the lines from there.

The following fields are so called 'quick fields' that can help you to fill the table below. The letters between brackets constitute the corresponding **Charges code** that will be filled. The **Transport cost** and **Insurance cost** fields result in 1 row with Charges code AK in the table.

**Transport cost (AK)** 

Insurance cost (AK)

Eu Inland cost (BA)

Vat charges (BC)

If other Charges codes are needed, please fill in the codes in the table. You can use the Zoom function (**F5**).







#### 4.3. Tab Containers

Please fill in the container numbers if required.

# 4.4. Tab Documents

Please fill in the accompanying documents ("bescheiden") as required.

All documents including the Previous Document need to be filled under the tab **Documents.** 

There are types of documents. Depending on the document code you enter, the system will complete the code list that code comes from.

CL380 - additional reference

CL213 - supporting document

CL214 - previous document

CL615 - authorization

CL754 - transport contract document

The column **Previous doc. Line nr** needs to be filled in for previous and supporting documents. Please fill in a value.

# 4.5. Tab Duties

Please fill in the duties if necessary.

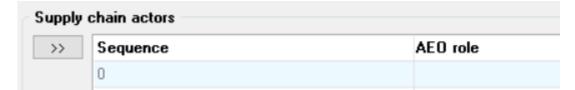
#### 4.6. Tab Others

Please fill in the additional info as required. You can use the Zoom function (F5).

#### 4.6.1. Additional information

Additio	Additional information							
>>	Sequence	Statement code	Description	Reference				

# 4.6.2. Supply chain actors







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# 5. Attached Docs

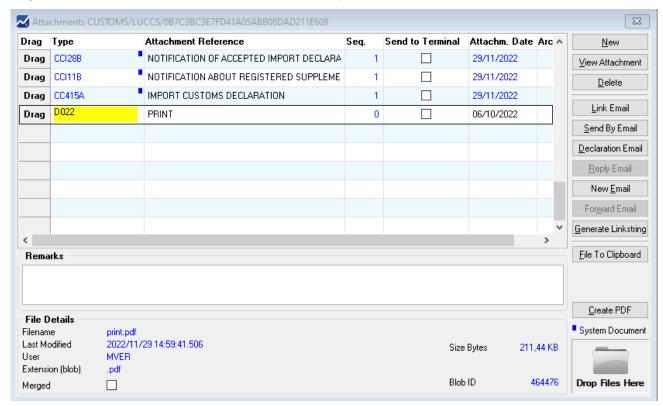
The attached docs are the electronic archive of the declaration. Messages to and from Customs will be added automatically. You can also add documents like proof of preferential origin or an invoice to complete the archive and to send these attachments to Customs together with your declaration.

# 5.1. Messages to and from Customs

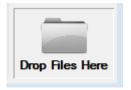
Under the push button **Attached docs** on the overview screen, you can find all the messages (in xml format) sent to Customs and the answers received from Customs.

#### 5.2. Send attachments to Customs

Document attachments can be useful when it comes to provide, for example, a certificate of origin related to a declaration etc. Use the 'Send By Email' button.



#### 5.3. How to add attachments



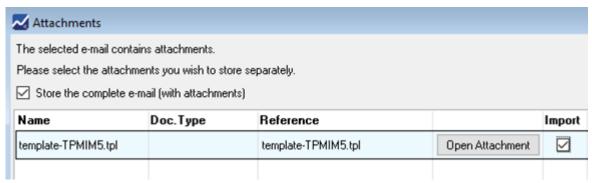
You can drag and drop files or e-mails on the **Drop Files Here** icon.

When you add an e-mail, you can decide which attachments to add (check the Import box).









You can reply directly from the e-mail when the **Type** of the attachment is MAIL.

